

EAST CENTRAL BOCES BOARD MEETING

June 17, 2020

7:00 p.m. (Over Zoom)

I. Call to Order

Meeting was called to order at 7:00 p.m. by Nancy Barden, President; roll call was taken; the following Board members were in attendance:

Doug Purdy – Agate	Janet Kravig - Karval
Rena Saffer – Arriba/Flagler	Kurt Wassil - Kiowa
Nancy Barden – Bennett	Justin Golding – Kit Carson
Allison Harris – Byers	Christine Herrick - Liberty
Jake Pelton – Cheyenne Wells	Wendy Pottorff - Limon
Candace Reed – Deer Trail (Alternate)	Diana Elliott - Strasburg
Julia Boger – Genoa/Hugo	Doug Vondy - Woodlin
JoBeth Mills – Hi-Plains	

Those Board members not in attendance were:

Tyson King – Arickaree	Dustin Weyerman - Idalia
Shawna Calhoon – Bethune	Jerry Clapper - Stratton
Stacie Perez – Burlington	

Those Superintendents/Principals in attendance were:

Valorie McCleary – Arriba/Flagler	Sarah Nuss - Karval
Robin Purdy – Bennett	Rhonda Puckett - Liberty
Tom Turrell – Byers	John McCleary - Limon
B.J. Buchmann – Deer Trail	Monica Johnson - Strasburg
Mike Clark – Hi-Plains	

Those Superintendents not in attendance were:

Hilary James – Agate	Myles Johnson - Idalia
Tonya Rodwell – Arickaree	Scott Mader - Kiowa
Shila Adolf – Bethune	Robert Framel – Kit Carson
Tom Satterly – Burlington	Jeff Durbin - Stratton
Glen Bradshaw – Cheyenne Wells	Chris Whetzel - Woodlin
Terry Weber – Genoa/Hugo	

Others in attendance were: Jason Westfall, Beverly Blagg, Mitzi Swiatkowski, Lorie Coonts, Moira Hawks, Megan Donnellon, Jarred Masterson and Craig Bailey.

II. Approval of Agenda

There were no changes to the agenda. Julia Boger – Genoa/Hugo, made the motion to accept the agenda as presented. Second by Rena Saffer – Arriba/Flagler. Nancy noticed that the date for the next board meeting on the summary sheet says August 28th when it says on the agenda sheet at the bottom the 26th. The summary sheet is incorrect, the date on the bottom of the agenda is correct. This does not change the agenda at all. There was a roll call vote; motion carries.

III. Approval of Minutes

Julia Boger – Genoa/Hugo, made the motion to approve the minutes as presented. A second by Diana Elliott - Strasburg. Roll call vote; motion carries.

IV. Public Comments

There were none.

V. Consent Agenda Items

Jason want to let them know that under the Business item on the Summary Sheet, he forgot to take off the Expenditures to match the agenda. We do not have quarterly expenditures yet because we met before the end of the quarter. Instead all there is under that is the contract for this year’s audit. Renae Saffer – Arriba/Flagler, made the motion to accept the Consent Agenda as presented. A second by Diana Elliott - Strasburg. Roll call vote; motion carries.

VI. Business – Action Items

A. Adoption of 2020-2021 ECBOCES Budget

Jason brought this sheet up on the board to share the following:

Mr. Westfall walked the Board through the major changes to the budget since the April Approval of the preliminary budget. He explained where in the budget book Board members could view these and other changes. The budget book gives more detail of revenue sources and expenditures, but this spreadsheet highlights the largest and most important changes. Jason also informed the Board that the proposed budget included a step raise for staff.

East Central BOCES 2020-21

Budget

Revisions- Since April Board Meeting

2020-21 Revenue

	<u>April</u>	<u>June</u>	<u>Difference</u>
Title I	\$821,242	\$821,242	\$0
Title II	\$172,600	\$172,600	\$0
Title III	\$47,995	\$65,935	\$17,940
Title IV	\$191,920	\$191,920	\$0
	Total		\$17,940

	<u>April</u>	<u>June</u>	<u>Difference</u>
State SpeEd. (ECEA)	\$2,033,999	\$2,033,999	\$0
High Cost Apps	\$400,000	\$575,000	\$175,000
Federal SpeEd.	\$1,377,790	\$1,402,713	\$24,923
	Total		\$199,923

	<u>April</u>	<u>June</u>	<u>Difference</u>
VNETS	\$288,000	\$320,050	\$32,050
COVID CARES Act Grants	\$0	\$25,000	\$25,000
HB 12-1345	\$230,966	\$230,758	-\$208

Total of All other Programs	(Carry Forward in IDEA Part B & Title II + CBP increase= \$182,249.77)		\$177,058.47
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Total Revenue Change **Difference**
\$451,764

2020-21 Expenses

	<u>April</u>	<u>June</u>	<u>Difference</u>
Benefits	\$1,214,602	\$1,180,196	-\$34,406
Salaries	\$3,048,576	\$3,089,216	\$40,640
Purchased Prof. Service	\$964,372	\$1,003,708	\$39,336
Flow Thru Programs	\$2,901,017.80	\$3,203,868.79	\$302,851
Total of All other Programs			\$105,255
		<u>Total Expenses Change</u>	<u>Difference</u>
			\$453,677

	<u>April</u>	<u>June</u>	<u>Difference</u>
2020-21 Beginning Fund Balance (+/-)	\$1,540,615	\$1,627,690	\$87,075

	<u>April</u>	<u>June</u>	<u>Difference</u>
2020-21 Ending Fund Balance (+/-)	\$1,403,858	\$1,489,020	\$85,162

There was a motion by Julia Boger – Genoa/Hugo, to approve the adoption of the 2020-2021 BOCES Budget. A second by Allison Harris – Byers. Roll call vote; motion carries.

B. Appropriate Funds for the 2020-2021 ECBOCES Budget

Janet Kravig – Karval, made the following motion:

Be it **RESOLVED** by the Board of Education of East Central Board of Cooperative Educational Services (BOCES) in Lincoln County that the amounts shown in the following schedule be appropriated to each fund as specified in the “Adopted Budget” for the ensuing fiscal year beginning July 1, 2020 and ending June 30, 2021.

General Fund	\$12,245,970.48
Trust Fund Scholarship	\$2,000.00

TOTAL APPROPRIATION \$12,247,970.48

There was a second by Diana Elliott – Strasburg. Roll call vote; motion carries.

C. 2020-2021 Beginning Fund Balance Spend Down

Diana Elliott – Strasburg, made the following motion:

Be it **RESOLVED** that the Board of Education of East Central Board of Cooperative Educational Services (BOCES) authorizes the use of a portion of the beginning fund balance from the General Fund for FY 2020-2021. This is a planned spend down of funds. The Beginning Fund Balance will be spent down by \$138,669.78 to help support the VNETS network build, possible deferred maintenance, Special Education purchases service contracts, a 2019 legal settlement, and other BOCES support programs. The 2020-2021 Beginning Fund Balance is projected to increase by \$239,972.56, so we believe the beginning fund balance is adequate for cash flow for East Central BOCES and its programs.

There was a second by Julia Boger - Genoa/Hugo. Roll call vote; motion carries.

D. Resolution to spend down a portion of Beginning Fund Balance of L.G.L. Andersen Scholarship for 2020-2021

Diana Elliott – Strasburg, made the following motion:

Be it **RESOLVED** that the Board of Education of East Central Board of Cooperative Educational Services (BOCES) authorizes the spend down of the Beginning Fund Balance from the Scholarship CD for FY 2020-2021. The portion to be overspent is approximately \$2,000. The fund spend down is due to one scholarship being awarded in this fiscal year and interest rates being too low to keep up with the scholarship award. BOCES received permission from the scholarship benefactor to spend down the funds. Funds will eventually be spent to zero and the scholarship will be done in approximately fifteen years.

A second by Allison Harris – Byers. Roll call vote; motion carries.

E. SAC Recommendation for hiring lobbyist for 2020-2021

The legislative Committee is: Tom Satterly, Tom Turrell, Tonya Rodwell, Monica Johnson and Jason Westfall. They use to ask all SAC members to evaluate the lobbyist, but since they had very limited exposure they felt the legislative committee should do that evaluation. Jason had enclosed the Lobbyist Evaluation in the packet and went over some of the additional comments and recommendations for next year. He went over both of those areas and explained some of the remarks. There was some concern from board members if he was giving pushback and not representing the BOCES message. Jason has had those conversations with Ed and he is clear on what they are asking of him. Some board members also voiced that they felt that this has been a real asset to us in the political arena getting our voice out there.

There was a motion by Julia Boger – Genoa/Hugo to accept the Lobbyist Evaluation as presented. A second by Renae Saffer – Arriba/Flagler. Roll call vote; motion carries.

F. Policy Adoption – second reading of various policies

The only revisions of the policies done was punctuation and grammar changes; nothing in the content of policies. Nancy Barden – Board Chair, read all the policy titles/letters that were being adopted. Julia Boger – Genoa/Hugo made the motion to accept the policies as presented. A second by Janet Kravig – Karval. Roll call vote; motion carries.

G. Evaluation of the Executive Director – Progress Review

Jason had enclosed his updated review of goals and it was in the packet that was sent out; he walked them through some of this and asked if there were any questions. The board members felt like he has gone above and beyond to keep them informed and adequately progressing on his goals even though the COVID19 shutdown has affected most of his continuing working within the BOCES districts.

Christine Herrick – Liberty made the motion to accept the mid-year evaluation of the Executive Director and that he also is entitled to have a step-up on the salary schedule just like the rest of the staff. A second by Dianna Elliott – Strasburg. Roll call vote: motion carries.

H. Fiscal Year 2020-2021 Consolidated Application Review and Approval

Mitzi has included the Consolidated Application Plan for 2020-2021 school year and the Approval and Transmittal Form for the FY 2020-2021 Consolidated Application for ESEA Program Funds which will need to be signed by Nancy Barden, Board President and then uploaded into the application.

Diana Elliott – Strasburg made the motion to approve the contents of the fiscal year 2020-2021 Consolidated Application for Elementary and Secondary Education Act Program Funds for the East Central BOCES. A second by Renae Saffer – Arriba/Flagler. Roll call vote: motion carries.

I. Special Education Comprehensive Plan Review and Approval

Moira and Bev had included in the packet the Special Education Comp Plan. This is a summary of the plan because the document is 250+ pages. They will soon have a link on our website to the entire document so that if you wish you read it all you can.

This guidance is given by CDE and it outlines the different sections of the law that need to be addressed and be compliant. Moira highlighted the following:

- It talks about the financial commitment
- Out of District placement
- Maintenance of Effort
- MOU's
- Suggestions for district FTE's
- Staff support for Special Service Providers
- Efficiency of funds
- Evaluation of staff by the RANDA program
- Addressing staff shortages
- Compliance with the law and requirements

Julia Boger – Genoa/Hugo made the motion to approve the adoption of the revised Special Education Plan as presented. A second by Renae Saffer – Arriba/Flagler. Roll call vote; motion carries.

VII. Discussion Items –

A. August Board Meeting

We will probably not be together at the August board meeting. The date of that is Wednesday, August 26th at 7 p.m.

- Bennett will continue to be the site for the west-end and dinner will be served at 6:30 p.m.
- On the east end Burlington is not here tonight so we will need to check with them since Bethune has not yet hired a new superintendent. Hopefully this date will not interfere in their August board meeting date; Jason will get with Tom and work that out.
- Woodlin and Arickaree – Doug was the only one on the call so he said that will have to be determine that at a later date
- Here at the BOCES in Limon dinner will be at 6 p.m. with the meeting following at 7:00 p.m.

We hope to have our face-to-face meeting in November with dinner at 6 p.m. and meeting following at 7 p.m.

VIII. Reports

A. Executive Director – Enclosed

In his update he talked about presenting to the Strasburg board and would be glad to do that for any other board, just contact him and he can set that up with SPED, Federal Programs and Professional Development.

B. Additional Staff Reports – Enclosed

Nothing to add.

IX. Adjournment

There was a motion by Julia Boger – Genoa/Hugo, to adjourn the meeting. A second by Diana Elliott – Strasburg. Roll call vote; motion carries. Meeting was adjourned at 8:08 p.m.

BOCES Board Secretary

Date Approved