

# EAST CENTRAL BOCES BOARD MEETING

April 22, 2020  
7:00 p.m. (Over Zoom)

## I. Call to Order

**Meeting was called to order at 7:00 p.m. by Nancy Barden, President; roll call was taken; the following Board members were in attendance:**

Doug Purdy – Agate	Dustin Weyerman - Idalia
Rena Saffer – Arriba/Flagler	Janet Kravig - Karval
Nancy Barden – Bennett	Kurt Wassil - Kiowa
Shawna Calhoon – Bethune	Christine Herrick - Liberty
Stacie Perez – Burlington	Wendy Pottorff – Limon
Allison Harris – Byers	Diana Elliott - Strasburg
Wesley Thompson – Deer Trail	Jerry Clapper Stratton
JoBeth Mills – Hi-Plains	Doug Vondy - Woodlin

**Those Board members not in attendance were:**

Tyson King – Arickaree	Julia Boger – Genoa/Hugo
Jake Pelton – Cheyenne Wells	Justin Golding – Kit Carson

**Those Superintendents/Principals in attendance were:**

Tonya Rodwell – Arickaree	Myles Johnson - Idalia
Valorie McCleary – Arriba/Flagler	Sarah Nuss - Karval
Robin Purdy – Bennett	Scott Mader - Kiowa
Shila Adolf – Bethune	Rhonda Puckett - Liberty
Tom Satterly- Burlington	John McCleary - Limon
Tom Turrell – Byers	Monica Johnson - Strasburg
B.J. Buchmann – Deer Trail	Jeff Durbin - Stratton
Mike Clark – Hi-Plains	Kandy Davis – Stratton (incoming Supt.)

**Those Superintendents not in attendance were:**

Hilary Jaynes – Agate	Robert Framel – Kit Carson
Glen Bradshaw – Cheyenne Wells	Chris Whetzel - Woodlin
Terry Weber – Genoa/Hugo	

Others in attendance were: Jason Westfall, Beverly Blagg, Mitzi Swiatkowski, Lorie Coonts, Moira Hawks, Megan Donnellon, Jarred Masterson and Craig Bailey.

## II. Approval of Agenda

There were no changes to the agenda. Rena Saffer – Arriba/Flagler, made the motion to approve the agenda as presented. Second by Doug Vondy – Woodlin. Roll call vote; motion carries.

## III. Approval of Minutes

Diana Elliott - Strasburg, made the motion to approve the minutes as presented. A second by Doug Vondy – Woodlin. Roll call vote; motion carries.

#### **IV. Public Comments**

There were none.

#### **V. Consent Agenda Items**

Doug Vondy – Woodlin, made the motion to accept the Consent Agenda as presented. A second by Christine Herrick – Liberty. Roll call vote; motion carries.

#### **VI. Business – Action Items**

##### **A. 2020-2021 Proposed Preliminary Budget**

Starting February Moira, Bev, Mitzi, Jona and myself met to begin the process of creating the BOCES preliminary budget. We have included:

- No step increase for all employees.
- We have included a 10% increase in insurance cost, however, we have been informed that our actual renewal will be at a less than 1% increase. We will have to change carriers from CIGNA to United, but the rate is much better for a very comparable plan.
- Beginning Fund Balance is \$1,540,615 – we have some higher grant dollars and saved some money this year.
- We have a budgeted revenue of \$10,166,516. We have budgeted for decreased revenue (10 %) across all Special Education and Title Programs, except Migrant where Mitzi was able to get \$5000 in new money to support that program.
- We have a decrease in budgeted expenditures of \$10,303,273.
- We are looking at a total of \$136,757 in deficit spending. This will immediately be partially offset by the smaller insurance increase. Our hope is that our actual allocations come in more favorably. And our ending fund balance would be \$1,403,858.
- The following pages are audited revenue and expenditures for the last three years. And the next several pages are the expenditure detail budget.
- The last page is the Lester & Georgia Lee Anderson Scholarship which will be giving out a single scholarship this year.
- Please make sure that your business managers get copies of the pink and yellow pages. If these are needed in electronic form let us know and we'll get those out.

##### **Pink Pages**

- The top sheet of the pink pages is a worksheet for your PPR with K-12 membership. This number should remain stable.
- Remember we are always a year behind, these are last October's count.
- The next set of pink pages are the costs to districts broken down by each service area. Below the first total line are costs for lobbyist, VNETS, Shared technology and Center-based programs. All districts pay for the lobbyist while VNETS, Shared technology and CBP are member districts costs. The grand total of your assessment is at the bottom of your district's column.
- He will send each board member what it would cost of salary alone would be for a district to hire one of these service providers on their own.

##### **Yellow Pages**

- These pages have the preliminary costs for your ECEA students with Tier A (\$1250) and Tier B (\$1735) costs. These are your flow through dollars.
- The rest of the yellow pages are the projected FTE allocations for staff that you will need based on current year numbers

##### **Other topics that were noted:**

- Moira talked the High Cost Application, which is an opportunity for our districts to recoup some of their costs for those out of district students. Every year this pot of money gets smaller because there are so many more districts applying for these dollars. We won't know how much we will get the first part of June and then we will flow those dollars out to the districts.
- G/T Funds – her dollars are used to fund her position as the consortiums GERC. She helps the districts write ALP's and does testing for your G/T students. And then she purchases some supplies and resources that your teachers can use. We do fund some of her salary and benefits with HB dollars.
- Teacher Retention Grant is in its second year and this is due to Mitzi Swiatkowski. There are PLC's for teachers getting their Masters and a Dual Enrollment Certificate.
- Mitzi shared that Title she has preliminary allocations and were some changes. November is when we get final allocations. As per policy if there is a change of great or less than \$3,000 it would stay at the BOCES. We hopefully can help some of those districts with carryforward.
- Migrant Grant Revenue – These dollars fund Anais Castillo our MEGA. These dollars cover her salary and benefits. She also identifies migrant students; funds some activities for students and their families, supplies for students, some translation. This year Centennial BOCES agreed to give an increase so that they could have their own rental space this year. They were in the Burlington BOCES office and it was just getting to crowded and they needed space to conduct personal interviews with students and their families; which were certainly not confidential in that space with people coming in and out all the time. They also needed space for their backpack with supplies and other items they keep on hand for these students and their families. We appreciated Centennial BOCES doing that for them.
- RUS Grant was originally around \$500,000 and it has supplied Zoom Room equipment, etc. We will have it off this book this fiscal year.
- Our contingency reserve of \$113,000 for Jason's two year contract.
- We will be meeting over Zoom with the LGLA Scholarship Committee on April 23rd to pick the winner of this scholarship. We only had 4 applicants this year.

Diana Elliott – Strasburg, made the motion to approve the proposed budget for the 2020-2021 school year. A second by Allison Harris – Byers. Roll call vote; motion carries.

## **B. BOCES 2020-2021 Calendar**

The 2020-2021 Calendar was enclosed in your packet. Beginning dates for new staff are August 3<sup>rd</sup> and 4<sup>th</sup> and all staff returning on August 6<sup>th</sup>. Spring Break is the usual 3<sup>rd</sup> week in March and our last day for internet staff is May 27<sup>th</sup>.

Renae Saffer – Arriba/Flagler made the motion to approve the 2020-2021 BOCES Calendar as presented. A second from Stacie Perez – Burlington. Roll call vote; motion carries.

## **C. Policy Adoption**

Jason shared the changes to current policies and then new policies added are ECAF & ECAF-R on use of video and audio monitoring, EHC Safeguarding Personal Information, GBEB-R2 – Staff Conduct and KBD and KDB and KDB-R Freedom of Information. There was discussion that not all the superintendents and maybe some board members have not seen Policy CBI-E and discussed tabling it until the next meeting. Jerry Clapper – Stratton made the motion to table policy CBI-E until the next meeting. A second from Shawna Calhoun – Bethune. A roll call vote was taken and it failed. The following was the roll call vote:

Doug Purdy – no  
Rena Saffer – no  
Nancy Barden – no  
Shawna Calhoon – yes  
Stacie Perez – no  
Allison Harris – no  
Wesley Thompson – no  
JoBeth Mills – no

Dustin Weyerman - no  
Janet Kravig - no  
Kurt Wassil - no  
Christine Herrick - no  
Wendy Pottorff – no  
Diana Elliott - no  
Jerry Clapper - yes  
Doug Vondy - no

Christine Herrick – Liberty, made the motion to accept the first reading of policies as presented. A second by Stacie Perez – Burlington. A roll call vote; motion carries.

**VII. Discussion Items –**

**A. June Board Meeting**

The June meeting is on the 17<sup>th</sup> and we are hoping restrictions are lifted by then so that we can meet at the three sites. Shila shared that Bethune will not be able to host that month. Jason asked for someone on that end to volunteer. Tom Satterly at Burlington offered Burlington as a site for the meeting. The three sites will be Burlington, Limon and Bennett. Times will be 6:30 p.m. for dinner and then 7:00 p.m. for the meeting over Zoom.

**VIII. Reports**

**A. Executive Director – Enclosed**

Jason has been sharing his progress on the goals given to him for this year and will also send that information to the board members. He will also be doing an evaluation in June for Ed Bowditch if there is any input from superintendents. He will compile and form with bulleted items at the next meeting.

**B. Additional Staff Reports – Enclosed**

**IX. Adjournment**

There was a motion by Rena Saffer – Arriba/Flagler, to adjourn the meeting. A second by Diana Elliott – Strasburg. Roll call vote; motion carries. Meeting was adjourned at 8:30 p.m.

---

BOCES Board Secretary

---

Date Approved