

# EAST CENTRAL BOCES BOARD MEETING

November 21, 2019

7:00 p.m.

## I. Call to Order

**Meeting was called to order at 7:04 p.m. by Nancy Barden, President; introductions were made and roll call was taken; the following Board members were in attendance:**

Doug Purdy – Agate	Janet Kravig – Karval (on Zoom)
Tyson King – Arickaree (on Zoom)	Justin Golding – Kit Carson
Nancy Barden – Bennett	Kristine Herrick - Liberty
Stacie Perez – Burlington	Wendy Pottorff - Limon
Charlie Tucker – Byers	Jerry Clapper - Stratton
Sharon Mason – Genoa/Hugo	Doug Vondy - Woodlin
JoBeth Mills – Hi-Plains	

**Those Board members not in attendance were:**

Shawna Calhoon – Bethune	Amber Hardwick - Idalia
Jake Pelton – Cheyenne Wells	Kurt Wassil - Kiowa
Candace Reed – Deer Trail	Nancy Taylor - Strasburg

**Those Superintendents/Principals in attendance were:**

Tonya Rodwell – Arickaree (on Zoom)	Sarah Nuss – Karval (on Zoom)
Robin Purdy – Bennett	Robert Framel – Kit Carson
Tom Satterly – Burlington	Rhonda Puckett – Liberty
Tom Turrell – Byers	John McCleary – Limon
Terry Weber – Genoa/Hugo	Jeff Durbin - Stratton
Mike Clark – Hi-Plains	

**Those Superintendents not in attendance were:**

Marty Adams – Agate	Myles Johnson - Idalia
Valorie McCleary – Arriba/Flagler	Scott Mader - Kiowa
Shila Adolf – Bethune	Monica Johnson - Strasburg
Glen Bradshaw – Cheyenne Wells	Chris Whetzel - Woodlin
B.J. Buchmann – Deer Trail	

Others in attendance were: Jason Westfall, Beverly Blagg, Mitzi Swiatkowski, Lorie Coonts, Moira Hawks, Megan Donnellon, Craig Bailey and Scott Szabo.

## II. Approval of Agenda

Renea Saffer – Arriba/Flagler, made the motion to approve the agenda as presented. Second by Stacie Perez - Burlington, motion carries.

## III. Approval of Minutes

Stacie Perez - Burlington, made the motion to approve the minutes as presented. A second by Doug Vondy - Woodlin; motion carries.

#### **IV. Public Comments**

There were none.

#### **V. Consent Agenda Items**

Doug Vondy - Woodlin, made the motion to accept the Consent Agenda as presented. A second by Kristine Herrick - Liberty; motion carries.

#### **VI. Business – Action Items**

##### **A. Approval of the EC BOCES 2018-19 Audit – Scott Szabo**

The booklets were handed and Scott walked us through the audit:

- The first page that is inside the front cover of the audit explains the PERA liability, this year it was cut in half. This document explains it all; you probably have this same thing in your districts.
- The letter to the Board with the standard unmodified opinion. Also in this document are some charts and graphs that you might find helpful.
- The next document on gray is a letter to the Board of Directors telling you there were no significant audit findings. There were no difficulties encountered in performing the audit. Also included in that document were the adjusting journal entries that were made.
- Pages 1-3: This was a clean audit and your management team works well together.
- Pages 4-8: Is the lead into the actual audit and highlights the General Fund.
- Page 8 is the economic factors this years and next year's budget. These are things that they want you to be aware of, such as timing of Title I payments to the member districts to make sure there is adequate cash flow.
- Page 14: talks about the cash, certificates of deposits, grants receivables and other receivables for total assets of \$2,172,791 which is an increase of around \$500,000. Total Liabilities (which are down considerably) are \$1,457,275 for a total fund balance of \$1,457,275.
- Page 16: Increase of revenue over expenditures are \$195,426 and even with the legal settlement there was an increase in fund balance of \$33,426 for a total fund balance of \$1,457,275 which we consider to be a healthy reserve.
- Page 54: This is the budget comparisons for the original budget approved in June, to the final budget approved in January.
- Page 56-62: This is the schedule of the BOCES Proportionate Share of the Net Pension Liability for PERA's School Division Trust Fund. Schedule of BOCES Contributions, and the Schedule of the PERA's Health Care Trust Fun. On pages 56 and 57 you will notice the Define Benefit of PERA Liability Down. On that last page are notes on budgetary data and factors affecting trends reported in the pension and OPEB schedules. Pages 58 and 59 center on define budget and salary increases. Pages 60 and 61 is the Health Care Comparison of PERA with an increase of 1.02%.
- Page 72 is the small scholarship fund that the BOCES is the fiscal manager of. That is a yearly \$2,000 award and you can see it only made \$86 of interest so that will continue to be spent down until it is gone. The current balance is \$34,438.
- Page 74 is the single audit that we do of the federal programs. Last year we looked at SPED so this year we looked at Title I.
- On page 81 is the summary of audit results. Numbers 1-6 pertain to the BOCES audit and 7-8 pertain to the Title I program audit. Number 9 tells you that the BOCES is considered a low-risk audit. No findings that are required to be reported under the Government Auditing Standards or in accordance with the Uniform Guidance.

Again the people you have in these programs are very efficient and work very well together. He asked for any questions or concerns and there were none.

Renea Saffer – Arriba/Flagler, made the motion to accept the 2018-2019 East Central BOCES Audit as presented. A second by Stacie Perez – Burlington; motion carries.

**B. Banking Resolution – Certificate of Deposit (General Fund CD)**

This is being updated with current signatures just like we did at the last meeting for First National Bank of Hugo. This was a CD that Craig didn't know we had until the audit was done and we need to have signatures updated from Floyd, Kay, Don and Jona to Jason, Craig and Beverly on this one as well. Craig also moved it into a 12 month CD with a little better rate.

Kristine Herrick – Liberty, made the motion to approve the Banking Resolution for the Certificate of Deposit (General Fund CD) as presented. A second by Stacie Perez – Burlington; motion carries

**C. Board Reorganization**

Jason called and talked to all the current officers and they are willing to continue in the current positions on the board unless there is someone that would like to nominate someone else for any of those positions.

Asked for a nomination for president. Janet Kravig – Karval, nominated Nancy Barden for the position of president. A second by Doug Vondy - Arickaree. Renea Saffer made the motion for nominations to cease and Nancy be elected by unanimous consent; motion carries.

Asked for nomination for Vice President. Terry Weber – Genoa/Hugo superintendent explained that we should probably wait to make sure the Julia Bogor is reappointed to the Board. She did not run, and there were no other candidates. So Julia and anyone else that might interested in the open position will need to apply and it would be an appointment by the Board. He suggested waiting until that process is finished in case she does not get reappointed. They will wait until the meeting in January for the voting of Vice-President

Asked for nominations for Secretary. Kristine Herrick – Liberty, nominated Doug Vondy as Secretary. Renea Saffer – Arriba/Flagler seconded the motion. Doug Purdy – Agate made the motion for nominations to cease and Doug be elected by unanimous consent; motion carries.

Asked for nominations for Treasurer. Doug Purdy – Agate made the motion to nominate Janet Kravig. A second by Doug Vondy – Woodlin. Doug mad the motion for nominations to cease and Janet be elected by unanimous consent; motion carries.

**D. Banking Resolution – NOW Checking (General Fund)**

Since there are no new officers, we will table this until the next meeting. At that time we should know if Julia will be continuing as a member of the Genoa/Hugo School Board and as the BOCES Board Vice-President or if we need to appoint a new VP.

**VII. Discussion Items –**

**A. Board Members attend SAC Meeting**

At the last SAC meeting it was discussed that we would do the new board member SAC orientation to every other year. Any board member is welcome to come to any SAC meeting and watch how business is conducted. He asked if there were any board members that would like to open up the February meeting to orient new members to the BOCES business. No one spoke up.

Jason also offered that if there are any board members that would like to have myself, Moira, Bev, Mitzi or Megan come to your regular board meeting and present what the BOCES does, they would be glad to do that. Just have your superintendent get a hold of Jason to make those arrangements.

**B. January Meeting over V-NETS**

Our next board meeting will be Wednesday, January 29, 2020 over Zoom. Dinner will be served at each site: Bennett – dinner starts at 6:30 p.m., Bethune dinner at 6:00 p.m. and Limon dinner at 6:15 p.m. with meeting starting promptly at 7:00 p.m.

**C. Executive Director Evaluation**

We need to form a committee to do the Executive Director Evaluation and have it ready to present at the January 29<sup>th</sup> BOCES Board meeting. The SAC Chair, Tom Turrell –Byers, will represent the west-end superintendents. Jason will see if Myles Johnson would be willing to represent the east-end superintends again. John McCleary agreed to represent the central-area superintendents.

Nancy Barden will serve at the BOCES Board President and represent the west-end districts. Jerry Clapper – Stratton, agreed to serve again and represent the east-end districts. Renea Saffer – Arriba/Flagler, agreed to represent the central-area districts. Jason will send out a Doodle Scheduler once we find some dates that work.

If the weather is bad we can do it over Zoom; last year Jerry Clapper phoned in and that seemed to work also. It will go from 9 till noon and will go to lunch afterwards.

**VIII. Reports**

**A. Executive Director – Enclosed**

Jason wanted to share that he was asked by Dale McCall, Director of the Colorado BOCES Association, to let everyone know that there will be a session at the CASB Winter Conference coming up in December that addresses what BOCES is and what their role is. Jason thought it will be a Saturday session but not positive of the time, since they have not sent out an agenda yet. He asked superintendents to encourage your new board members to attend this session to familiarize themselves with the role of the BOCES. I'm sure it will be very worthwhile and informative since Dale was involved in the conception of the BOCES.

**B. Additional Staff Reports – Enclosed**

No questions.

**IX. Adjournment**

There was a motion by Stacie Perez - Burlington, to adjourn the meeting. A second by Kristine Herrick – Liberty; motion carries. Meeting was adjourned at 7:46 p.m.

---

BOCES Board Secretary

---

Date Approved