

## **Staff Personal Security and Safety**

### **Offenses against BOCES employees**

The following procedures shall be followed in instances of assault, disorderly conduct, harassment, knowingly making a false allegation of child abuse, or any alleged offense under the “Colorado Criminal Code” by a student directed towards a BOCES employee.

These same procedures shall be followed in instances of damage by a student to the personal property of a BOCES employee occurring on BOCES premises.

1. The employee shall file a written complaint with the building principal, the executive director and the Board.
2. The principal or other BOCES administrator, after receipt of the complaint and adequate proof of the charges, shall suspend the student for three days in accordance with established procedures.
3. The executive director shall initiate procedures for the further suspension or expulsion of the student when injury or property damage has occurred.
4. The executive director or designee shall report the incident to the district attorney or the appropriate local law enforcement agency or officer who shall then investigate the incident to determine the appropriateness of filing criminal charges or initiating delinquency proceedings.

### **Communication of disciplinary information to teachers/counselors**

The principal or other BOCES administrator shall communicate disciplinary information concerning any student enrolled in a BOCES school or educational program to all teachers, counselors and related service providers who have direct contact with that student. Any teacher or counselor who is assigned a student with known serious behavior problems will be informed of the student’s behavior record. Any BOCES employee who is provided this information shall maintain its confidentiality and shall not communicate it to any other person.

### **EAST CENTRAL BOCES BOARD POLICY**

Adopted: June 17, 2015

LEGAL REFS.: C.R.S. 22-32-109.1 (3) (*offenses against school employees*)  
C.R.S. 22-32-109.1 (9) (*immunity provisions in safe schools law*)  
C.R.S. 22-32-126 (5)(a) (*communication of disciplinary information*)

CROSS REFS.: ECAC, Vandalism  
JK, Student Discipline  
JKD/JKE, Suspension/Expulsion of Students