**EC BOCES Teacher Stipend Request**

**For Completion of CDE Approved READ Act PD**

**Terms: The stipends will be paid out on a first come, first serve basis. Once the budgeted amount has been expended, no more funding will be available to be paid out. Absolutely no requests will be considered after May 28, 2021 (if the funding lasts through that date).**

**Directions: Email a scanned copy of stipend documentation including this form, a completed W-9 (if you do not already have one on file with your current address at EC BOCES), and documentation of the successful completion of an approved training to:**

**Mitzi Swiatkowski (mitziski@ecboces.org)**

**East Central BOCES**

**719-775-2342 Extension 114**

 **The stipends will be paid for with Federal funds and are approved only for payment to certified teachers for completing CDE approved PD: *Option 5-*CDE-Provided Training (online course or face-to-face at no cost to the teacher) or *Option: 7*-A Successfully Completed Training on CDE’s Advisory List of PD Programs.**

**The following are not eligible for stipends: Holding a State of Colorado Endorsement as a Reading Teacher or Reading Specialist, CDE-approved Alternative Assessment, Undergraduate or Graduate Reading Course.**

**As per CDE guidance, the state provided training and payment of the stipend will be limited to K-3 teachers and other teachers providing literacy instruction for students grades K-3, such as a Title I teacher, EL teacher or Special Education teacher.**

**Information Needed:**

School District Represented \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

First and Last Name of person requesting payment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

W-9 on file with EC BOCES business office? Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_ (If not, you must submit a W-9 to be paid)

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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 **Please be sure your name and address are legible.** This address is where you will receive your check.

Phone number in case EC BOCES needs to contact you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date stipend request was submitted to EC BOCES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teaching Assignment: Check appropriate box or boxes below. (Must teach literacy in grades K-3)

\_\_\_\_\_K \_\_\_\_\_1st \_\_\_\_\_2nd  \_\_\_\_\_3rd

\_\_\_\_\_Special Education \_\_\_\_\_Title I \_\_\_\_\_English Learners

PD Option Completed:

\_\_\_\_\_CDE Online

\_\_\_\_\_CDE Face-to-Face

Teacher Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Checklist:

\_\_\_\_\_ Completed form

\_\_\_\_\_ Completed W-9, or W-9 on file at EC BOCES with current address

\_\_\_\_\_ I have attached a copy of documentation showing completion of the PD Option.

Superintendent Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

East Central BOCES Approval Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Read Act PD Stipend

Budget Code: 10-620-08-2210-0599-610-4367

Dollar Amount: $320

**Note: Incomplete requests will not be reimbursed.** **The stipends will be paid out on a first come, first serve basis. Once the budgeted amount has expended, no more funding will be paid out. Absolutely no requests will be considered after May 28, 2021; if the funding lasts through that date.**

\*\* If the total payment to you from East Central BOCES for the calendar year meets or exceeds $600.00, you will receive a 1099 MISC form for tax purposes.

. *December 7, 2020*